

**Academic Senate Council Minutes  
Contra Costa College  
Thursday, February 18, 2021**

\* Documents related to these minutes can be accessed [HERE](#).

**Online Meeting Called To Order at 2:30 p.m.**

**Committee members in attendance:**

**Academic Senate President:** Katie Krolikowski

**CIC/ASC Vice-President:** Mark Wong

**LA Representatives:** Erica Watson (alt), Andrew Kuo, Randy Carver

**SS Representatives:** Sarah Boland

**AACE Representatives:** Michell Naidoo

**NSAS Representatives:**

**Distance Ed Representative:** Maritez Apigo

**CTE Representative:** Jessica Le

**Members not in attendance:** Troy Hess, Lorena Gonzalez, Brianne Ayala, Leslie Alexander, Agustin Palacios

**Guests in attendance:** Marisol Cantu, Brandy Gibson

**AGENDA ITEMS**

**Agenda of February 18** Sarah motioned to approve; Michell seconded; all in favor; no abstentions.

**Minutes of February 1** Jessica motioned to approve; Mark seconded; all in favor; no abstentions.

**Public Comment** Marisol had questions regarding adjunct faculty appointment updates for the seat on the ASC and the stipend for that position. She also asked about student representation on the committee.

**ASC Committees**

**Distance Education Update:** Maritez reported that all programs are running. Ten POKR courses, with 9 mentors have been launched. The DE committee was discussed subs in online classes. ZTC Degrees are being asked for by the new Vice-president. There are 23 ZTC sections coming in Fall  
Katie asked Maritez to remind faculty to mention ZTC courses in the schedule.

**CIC Update:** Mark reported that three more courses were found left from CurricUNET. We are now starting to use eLumen. The COR are readable, what has been changed are easier to see and also the impact on other courses. Content Review revisions hasn't gotten voted on yet. Mark will send it out with the agenda and will be voted on at the next agenda. If you haven't seen that your new proposals have not moved on in the approval workflow process, please notify Mark or Karen. Deactivation is still being done manually.

**Hiring**

**Report on Hiring Committee Nominations:** Katie reported that there were no faculty applicants to participate on the VPBUS hiring committee, but Katie was able to persuade a couple. She reminded the division reps that there are four more hirings coming this semester, and to please spread the word that faculty are needed to participate.

**Participatory Governance and Campus Collaboration**

**Guided Pathways Scale of Adoption (SOAA)** Sarah presented the completed draft and it was reviewed by the ASC members. Mark motioned to approve Katie to sign off on this document; Randy seconded; all in favor; no abstentions.

**IEPI-PRT2 Institutional Innovation and Effectiveness Plan** This \$200,000 grant was submitted in August. Some revisions have been made. Differences (important ones) include:

- Measure of Progress column was added.
- Changed some wording from "will do" to "will try to do". (More reflective on what is rational.
- Included "Creating prompts that ask for reflection on outcomes assessments..."
- The grant asks us to get program review into eLumen
- Some budget changes (Consultant fees to integrate our planning and budget. and handbook)

Sarah motioned to approve Katie to sign off on this document; Jessica seconded; all in favor; no abstentions.

**Box 2A: Report and Review of 2020 Hires and Process** There was discussion and tentative consensus on criteria for Box2A committee ranking process. Department chairs should be reminded on how Box2A went last year when asking for new fulltime faculty for their departments. Katie reminded us of last year's ASC comments

and suggestions (Alignment with ASC-approved considerations)

- Sarah asked if the departments have shared the rubric with their students.
- No Department Chairs on the ASC have seen this rubric.
- Sarah said it doesn't have full transparency since faculty are being "graded".
- Justification request should be important, but nothing else.
- It doesn't sound as if this rubric is or has ever been used.
- Increase enrollment and too many part-timers are good to consider.
- Retention and success is not important.
- Remaining accredited and licensing are important.

New ideas:

- There is a need for expertise in some departments such as library
- English to teach new needs.
- A clearer rubric is needed in the future

**ASCCC DEI Survey** This survey, due March 21, is asking for colleges to fill out survey on how their college and/or senate's work centers on DEI (Diversity, Equity and Inclusion) and Anti-Racism. Katie is filling it out and will be discussing it at a meeting before March 21. She is looking for people who may have the answers to help her fill it out.

**ASC President's Report** Katie said that March 1 is next scheduled ASC meeting, but DVC is having a webinar relating to Pledge. The ASC agreed that they should attend and have another short ASC meeting later in the week. She said that the UF is thinking about a return to work plan. Demetrius Lawrence has been selected Classified-of-the-Year. Maritez added that educators can now get vaccinated in Contra Costa County.

#### **ADJOURNMENT**

The meeting was adjourned at 3:30 p.m. The next scheduled meeting is March 1.

Respectfully submitted,  
Lynette Kral